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# Amston Lake District

## May 22, 2021 Annual Meeting



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Photo by Drew Gibson



# Welcome to the ALD Annual Meeting

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Ducks in the morning  
By Paul Oliver

# Agenda

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- ▶ Call To Order
- ▶ Roll Call of Officers and Directors
- ▶ Introductions of Board of Directors
- ▶ Review of Lake Operations and Committees
- ▶ Approve Past Meeting Minutes
- ▶ Consider and Act Upon Revisions to ALD Ordinance 2008.5(f)
- ▶ Election of ALD Board of Directors
- ▶ Election of ALD Board Officers
- ▶ Tax Collector's Report
- ▶ Treasurer's Report
- ▶ Consider and act upon the Proposed Budget for FY 2021- 2022
- ▶ Establish date for the 2022 District Annual Meeting
- ▶ Adjournment

# 2020-21 Board of Directors

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- ▶ Frank Hoisl, President
- ▶ Brandon Pelegano, Vice President
- ▶ Anita Connor, Treasurer
- ▶ Liz Bowen, Clerk
- ▶ Al Fichtel
- ▶ Teri Nixon
- ▶ Todd LaMontagne
- ▶ Jeff Greenfield
- ▶ Bill Ryan

# Review Lake Operations: 2020-2021

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- ▶ Sent out 25+ Email Blasts to the District
- ▶ Continued to support monthly Board and Special meetings during the pandemic using Zoom formats
- ▶ Installed updated district Ordinance Signs at all beaches and ROWs
- ▶ Placed social distance awareness signs at all Beaches and ROWs
- ▶ Raised \$250 for the ALD with the first online boat auction in September, selling several boats and the old dock ramp.
- ▶ Maintenance was performed on four Lebanon District roads

# Review Lake Operations: 2020-2021

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- ▶ Repaired “seawall” at Oakland ROW.
- ▶ Removed a number of delinquent boats from ROWs and racks after November 1<sup>st</sup> . Collected fines.
- ▶ Replaced worn wooden ramp at Lollipop docks with aluminum ramp.
- ▶ Proposed the hiring of a professional Arborist to establish a multiyear long-term tree maintenance plan to address Emerald Ash Borer Beetle in the District.
- ▶ Convinced Town of Hebron that large diseased ash tree at Elsmere ROW is theirs to remove
- ▶ Moved gate pole and large rock at Main Beach boat launch to facilitate easier backing of trailers down the ramp

# Volunteer Recognition

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The Board would like to recognize all the volunteers who stepped up to lend a hand throughout the year.

These donated hours helped greatly in reducing costs, saving time and building community spirit.

Thank you all!



# Lake Health Committee

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- ▶ **Members:** Jeff Arpin, Joyce Clark, Al Fichtel, Kathy Feldman, Les Parlin, Kathy Garvie, Frank Hoisl
- ▶ Developed a stormwater management plan at Manion and Deepwood Roads with the Town of Lebanon.
- ▶ Civil Engineering survey of Lollipop Beach, first step in continued stormwater management activity for the parking area.
- ▶ Barley straw installation at suspect lake inlets
- ▶ Coordinate water testing samples of 13 locations with Phoenix Labs and Aquatic Ecosystems Research (AER) for evaluation of Stormwater and Deepwater evaluation.
- ▶ Worked with Town of Lebanon Water Pollution Control Authority (WPCA) to track and ensure all homes are connected to the towns waste water system.
- ▶ Updated and maintained Amston Lake Management Procedures and Planning Guide to ensure lake health data is complete.





# Lake Health Committee

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- ▶ Developed a detailed document defining all the stormwater controls at Amston Lake.
- ▶ Completed catch basin measurements to determine effectivity and amount of sand collected.
- ▶ Provided input to the Lebanon 2020 Plan of Conservation and Development (POCD)
- ▶ Continue working with Department of Energy and Environment Protection (DEEP) to monitor fish population.
- ▶ Continue to share information with the District

# Beaches and ROWs Committee

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- ▶ **Members:** Teri Nixon, Maureen Dagon. **Committee Volunteers:** Marge Nichols, Kathleen Garvie, Kelly Verret, Kathleen Feldman, Patty Arnestad, Lisa Salerno, Jodi Stubbings, Mary Withey, Jan Garrett
- ▶ Parking lot clean-up and maintenance at Main and Lollipop Beaches
- ▶ Repainted boat racks at Beaches and ROWs
- ▶ Maintain the brush and debris at Main Dam
- ▶ Weekly raking of the beaches
- ▶ Installation of silt fences to prevent sand loss at beaches and ROWs
- ▶ Maintenance of the plunge pools
- ▶ Coordinate volunteers to rake leaves from Beaches and ROWs
- ▶ Contractor interface
- ▶ Coordinate with security to tag illegal boats at racks
- ▶ Support goose and dog clean-up at the beaches

# Approving May 18, 2019 Annual Minutes

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- ▶ I move to accept the May 18, 2019 Minutes
- ▶ A Second
- ▶ Any discussion?
- ▶ Time to vote
  - ▶ Zoom Polling

# Approving September 7, 2019 Special Meeting (Ryan Terrace)Minutes

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- ▶ I move to accept the September 7, 2019 Minutes with an amendment proposed at the September 18, 2019 BOD meeting by M.Dagon to say that “the Beaches & ROWs Committee & The BOD” spent countless hours on coming up with a plan for this ROW vs. that “she” spent countless hours.
- ▶ A Second
- ▶ Any discussion?
- ▶ Time to vote

# Approving June 9, 2020 Special Nominations Meeting Minutes

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- ▶ I move to accept the June 9, 2020 Minutes
- ▶ A Second
- ▶ Any discussion?
- ▶ Time to vote

# Approving June 27, 2020 Special Elections Meeting Minutes

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- ▶ I move to accept the June 27, 2020 Minutes
- ▶ A Second
- ▶ Any discussion?
- ▶ Time to vote

# Consider and Act Upon Revisions to ALD Ordinance 2008.5 (f)

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- ▶ The Board was presented with a petition with over 60 signatures seeking to change the ordinance addressing smoking on district properties which is 2008.5(f). Since the petition cited the incorrect ordinance and should have been listed as an application, according to our bylaws, the board decided to simply present it at the annual meeting to be voted on by all of you.
- ▶ In accordance with Section IV of our bylaws, “Except as otherwise provided by law, the District’s ordinances shall be deemed enacted upon the approval of a majority of the Directors at any duly-called annual or special meeting of the Board...” Rather than ask that the petition be redrafted as an application, citing the correct ordinance to be changed, or to be voted on by the board only, I as president decided to add this to the annual agenda in accordance with Article VI section 2 to be voted on by the voters in the district, you. If approved, the new ordinance will become effective 15 days after publication of its full text in a local newspaper.

# Consider and Act Upon Revisions to ALD Ordinance 2008.5 (f)

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- ▶ **The current ordinance reads:**
- ▶ “Smoking is prohibited on any District Properties during conditions which might present a fire hazard.”
  
- ▶ **The suggested change to be voted on today is to have it read:**
- ▶ “Smoking is prohibited on any District Properties”
  
- ▶ Make the motion to change ordinance;
- ▶ Get a second;
- ▶ Discussion;
- ▶ Conduct a vote.



# Elections for 2021 - 2022

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Photo by Paul Oliver

# Voting Process Overview

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- ▶ Nominations
- ▶ Brief Comment by Nominees
- ▶ Zoom Polling
- ▶ Winners must get majority of votes to win
  - ▶ If no one gets a majority, there will be a run-off between top two vote getters

# Nominate Directors

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- ▶ Open Positions: Three 3 year terms available.
  - ▶ (Brandon, Jeff, Bill)
- ▶ Brandon and Jeff are seeking re-election to the Board.
- ▶ Do we have any other nominations to consider?

# Director Election / Vote

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- ▶ Nominations -Step 1
- ▶ Brief comments -Step 2
- ▶ Vote for each candidate –Step 3

# Elect Officers Overview

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- ▶ Nominations for Officers received
- ▶ Votes taken
- ▶ Officers announced
- ▶ The majority vote getter will be elected as an officer

# Elect Officers for 1 Year Term

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- ▶ **President**
  - ▶ Nominees
  - ▶ Time to Vote
- ▶ **Vice President**
  - ▶ Nominees
  - ▶ Time to Vote
- ▶ **Treasurer**
  - ▶ Nominees
  - ▶ Time to Vote
- ▶ **Clerk**
  - ▶ Nominees
  - ▶ Time to Vote

# Financial Presentation

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Treasurer's Report  
by Anita Connor

Tax Collector's Report  
by Anita Connor

# FINANCIAL TOPICS TO BE COVERED

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- ▶ Year-to-date results – April 30, 2021
- ▶ Tax Collections Report – Current Year
- ▶ FY 2021-2022 Proposed Spending Plan & Budget
  
- ▶ Questions/Discussion



**OPERATING RESULTS YEAR TO DATE APRIL 30, 2021**

	BUDGET	ACTUAL	Difference
TOTAL REVENUE	\$ 159,700	\$ 157,066	\$ 2,634
LESS: Allocation for Lebanon Roads	(35,000)	\$ (35,000)	-
REVENUE FOR GENERAL FUND	\$ 124,700	\$ 122,066	\$ 2,634
<b>EXPENSES</b>			
ADMINISTRATION, TAXES, INSURANCE	\$ 64,240	\$ 60,309	\$ 3,391
LAKE HEALTH	39,100	16,392	22,708
REPAIRS & MAINTENANCE	22,700	16,190	6,510
SECURITY	35,260	20,455	14,805
OTHER	3,400	1,090	2,310
TOTAL - GENERAL FUND EXPENSES	\$ 164,700	\$ 114,965	\$ 49,735
NET INCREASE/(DECREASE)	\$ (40,000)	\$ 7,101	\$ 47,101
Lebanon Road Expenses	\$ 35,000	\$ 26,160	\$ 8,840

RECONCILIATION OF FUND BALANCES – APRIL 30, 2021

	General	Lebanon Roads	Emergency	Invasive Plants	Special Projects	Main Dam
Fund Balances at June 30, 2020	\$ 53,045	\$ 18,151	\$ 62,350	\$ 125,000	\$ 29,715	\$ -
Net Activity thru April 30, 2021	\$ 7,101	\$ 8,840				
2021 Transfers between funds	\$ 29,715				\$ (29,715)	
Fund Balances at April 30, 2021	\$ 89,860	\$ 26,991	\$ 62,350	\$ 125,000	\$ -	\$ -

## CASH BALANCES

	7/1/2020	4/30/2021
GENERAL FUND CHECKING	\$ 2,278	\$ 29,110
GENERAL FUND SAVINGS	51,180	61,265
MAIN DAM CHECKING	100	100
LEBANON ROADS CHECKING	18,151	26,991
EMERGENCY FUND SAVINGS	62,350	62,350
INVASIVE PLANTS SAVINGS	125,000	125,000
SPECIAL PROJECTS SAVINGS	29,715	-
<b>TOTAL CASH</b>	<b>\$ 288,774</b>	<b>\$ 304,816</b>

AMSTON LAKE DISTRICT

TAX COLLECTIONS

FISCAL YEAR-TO-DATE - APRIL 30, 2021

TOTAL TAXES PER 2019 GRAND LIST (\$124,700 PLUS \$35,000)	\$ 159,700
TOTAL COLLECTIONS - CURRENT TAXES (97.8%)	147,945
TOTAL COLLECTIONS - BACK TAXES (28.7%)	4,724
TOTAL COLLECTED THIS FISCAL YEAR	\$ 152,669
INTEREST AND LIENS ON BACK TAXES	\$ 3,493

**PROPOSED SPENDING PLANS AND BUDGETS**

	General Fund			Leb. Roads
	2021-2022	2020-2021	Change	2021-2022
Administrative Costs	\$ 59,000	\$ 56,240	2,760	\$ -
Administrative – ALA Support	8,000	8,000	-	
Lake Health	38,653	39,100	(447)	
Repairs & Maintenance	25,000	22,700	2,300	40,000
Security	34,750	32,760	1,990	
All Other Expenses	9,402	5,900	3,502	
<b>TOTAL SPENDING PLAN</b>	<b>174,805</b>	<b>164,700</b>	<b>10,105</b>	<b>40,000</b>
Proposed Use of Surpluses	(25,105)	(40,000)	14,895	(20,000)
<b>Proposed Budgets – Tax Revenue</b>	<b>\$ 149,700</b>	<b>\$ 124,700</b>	<b>\$ 25,000</b>	<b>\$ 20,000</b>

# Consider and Act Upon Proposed Budget for ALD FY 2021 – 2022

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- ▶ I Move To Approve the 2021-2022 General Fund Spending Plan of \$174,805 of which \$149,700 will be paid by new tax revenue and the balance of \$25,105 will be paid using prior years' accumulated surpluses.
- ▶ Second
- ▶ Any Discussion?
- ▶ Time to Vote

**PROPOSED SPENDING PLANS AND BUDGETS**

	General Fund			Leb. Roads
	2021-2022	2020-2021	Change	2021-2022
Administrative Costs	\$ 59,000	\$ 56,240	2,760	\$ -
Administrative – ALA Support	8,000	8,000	-	
Lake Health	38,653	39,100	(447)	
Repairs & Maintenance	25,000	22,700	2,300	40,000
Security	34,750	32,760	1,990	
All Other Expenses	9,402	5,900	3,502	
<b>TOTAL SPENDING PLAN</b>	<b>174,805</b>	<b>164,700</b>	<b>10,105</b>	<b>40,000</b>
Proposed Use of Surpluses	(25,105)	(40,000)	14,895	(20,000)
<b>Proposed Budgets – Tax Revenue</b>	<b>\$ 149,700</b>	<b>\$ 124,700</b>	<b>\$ 25,000</b>	<b>\$ 20,000</b>

# Voting – General Fund Budget FY 2021 – 2022

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- ▶ Votes Tallied
- ▶ Announce Budget Approved or Rejected



# Lebanon Roads

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- ▶ Proposing budget of \$40,000 for FY2021-22
  - ▶ \$22,000 for snow plowing and sanding
  - ▶ \$18,000 for road maintenance
  
- ▶ Uses \$20,000 of estimated year end surplus of \$26,000

# Consider and Act Upon Proposed Budget for Lebanon Roads FY 2021-2022

- ▶ I Move to approve the 2021-2022 Lebanon Roads Spending Plan of \$40,000 of which \$20,000 will be paid by new tax revenues and the balance of \$20,000 will be paid using prior years' accumulated surpluses.
- ▶ Second
- ▶ Discussion
- ▶ Vote (Lebanon Residents Only)

# Voting – Lebanon Roads Fund Budget FY 2021 – 2022

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- ▶ Votes Tallied
- ▶ Announce Roads Budget Approved or Rejected

# Establish Date for 2022 Annual Meeting

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- ▶ I Move That We Hold The Annual District Meeting On Saturday, May 21, 2022 at a location to be determined.
- ▶ Second
- ▶ Any Discussion?
- ▶ Time to Vote

# Adjournment

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- ▶ I move that we adjourn
- ▶ Second
- ▶ Any discussion?
- ▶ Time to vote

Thank you and have a wonderful summer!