

AMSTON LAKE DISTRICT

Annual Meeting Minutes

May 21, 2022 10:00 A.M. Via Zoom
www.amstonlake.org

A. Call to Order:

The meeting was called to order at 10:05 a.m. President F. Hoisl began the meeting by asking for a moment of silence for long-time resident and former board treasurer, Ray DeCormier, who passed away in May.

B. Roll Call of Officers and Directors:

Present: F. Hoisl, B. Pelegano, A. Connor, L. Bowen, A. Fichtel, J. Greenfield, T. LaMontagne, T. Nixon. Absent: K. Patterson.

The meeting included a slide presentation, which is available on the website.

C. Introduction of Board of Directors:

F. Hoisl introduced the current officers and directors, and our Tax Collector Eileen Curtin, and thanked everyone for their service.

D. Review of Lake Operations and Committees:

F. Hoisl reviewed the slides, highlighting the many accomplishments of the board over the past year. He also thanked the residents who volunteer in the community and recognized the members of the Lake Health and Beaches & ROWs Committees. He highlighted the work they performed over the past year.

E. Approval of Past Meeting Minutes:

Motion to approve the May 22, 2021 annual meeting minutes (B. Pelegano/J. Greenfield) was unanimously approved.

F. Consideration of Adding a Lake Manager Role:

F. Hoisl explained that it's become increasingly difficult to support all the lake health functions required using exclusively volunteers. The Lake Health Committee is seeking comment and input on the idea of hiring a lake health manager with the principal role of supporting lake health data collection. If approved, the committee proposes adding the position on a one-year trial basis, tracking the time required and then evaluating its effectiveness. The proposed cost of \$6,600 includes salary, insurance, and payroll administration and taxes. The next steps are to see if there is an interested individual and then incorporate the position into the 2023-24 budget.

G. Election of ALD Board of Directors:

The board has three 3-year terms and one 2-year term open, effective July 1. F. Hoisl gave kudos to the two directors whose terms are up but are not running again, T. LaMontagne and A. Connor, and thanked them for their service to the community.

Nominations for the 3-year terms (July 1, 2022 – June 30, 2025):

Frank Hoisl, 404 Deepwood Dr, Lebanon (nominated/seconded by B. Pelgano/L.

Bowen)

Jay Gallant, 16 Bass Lake Rd, Hebron (F. Hoisl/ B. Pelegano)

Jeff Arpin, 225 Deepwood Dr, Hebron (T. Nixon/T. LaMontagne)

Jim Caines, 22 Beech Rd, Lebanon (J. Caines/F. Hoisl)

Directors elected: F. Hoisl, J. Arpin, J. Caines.

Nominations for the 2-year term (July 1, 2022 – June 30, 2024):

Karen Patterson, 113 Deepwood, Hebron (J. Matra/T. LaMontagne)

Jay Gallant, 16 Bass Lake Rd, Hebron (A. Fichtel/L. Bowen)

Director elected: K. Patterson.

H. Election of ALD Board Officers:

Motion made and unanimously approved (A. Fichtel/J. Greenfield) to elect the slate of officers listed below for a one-year term, July 1, 2022 – June 30, 2023.

- Frank Hoisl, President
- Brandon Pelegano, Vice President
- Jim Caines, Treasurer
- Liz Bowen, Clerk

I. Tax Collector and Treasurer's Report:

A. Connor thanked everyone for their support over the past ten or so years that she and her husband have served on the board. She presented the District's finances as of April 30, 2022 and reminded everyone that the financial reports and Tax Collector's reports are posted to the website each month and welcomes questions at any time.

She reported that it does not appear that we will need to use much, if any, of the surplus funds that were budgeted for two main reasons: we're collected more revenue than was budgeted with two months remaining in the fiscal year, and we've spent less than budgeted both for General Fund and Roads expenses. Lake health and security expenses were overestimated, and the budget for a roads project will be discussed later in the meeting – it has been slowed down by town requirements. We have surpluses in all of our funds totaling \$320,000. The General Fund balance of \$93,000 (that will likely be reduced by the end of June) is the only fund uncommitted.

A. Connor reported that so far this year we have collected 93% of taxes owed, as well as over 60% of back taxes, again with two months remaining. She surmises collections are up for two reasons – residents being able to see and pay their taxes online, and secondly because of the overhaul of the pass distribution system, which allows us to ensure that a resident's taxes are paid before distributing passes.

A. Connor then presented the proposed spending plans and budgets. The total spending plan of \$158,825 is a decrease of \$15,980 from the current year. The proposal also calls for the use of \$30,000 in surplus, meaning that our tax revenue needed would be \$128,825, funded equally by Hebron and Lebanon residents.

The Lebanon Roads budget proposal includes a spending decrease of \$10,000, but an increase in tax revenue needed of \$10,000 because we won't be using any surplus. The budget will include \$22,000 for snow removal and sanding, and \$8,000 for road maintenance and improvements.

The Lebanon Roads Committee has been investigating methods to improve the surfaces of the District's private roads. F. Hoisl presented a proposal to resurface three roads with millings, as the town of Lebanon does on their unpaved roads. The roads targeted are Andrews, Bush and Scanlon Terrace. Cost is estimated to be \$23,000, plus additional costs for surveys and drainage, and will be funded entirely by the current year-end surplus. The project is expected to take place in July 2022, subject to town of Lebanon approvals, but it's possible that it can be completed by June 30.

J. Consider and Act Upon Proposed Budgets for FY 2020-2021:

Motion to approve the 2022-2023 General Fund Spending Plan of \$158,825 of which \$128,825 will be funded with new tax revenue and the balance of \$30,000 will be funded using General Fund surpluses (L. Bowen/B. Pelegano) was approved without objection.

Motion to approve the 2022-2023 Lebanon Roads budget of \$30,000 which will be paid by new tax revenues (F. Hoisl/T. LaMontagne) was unanimously approved by Lebanon residents only.

Motion to approve the three-road improvement plan estimated to cost \$23,000 for millings and, if needed, other additional costs such as surveying, drainage, etc., to be funded with road surplus funds (F. Hoisl/L. Bowen). Residents in the chat asked why these three roads were chosen. F. Hoisl answered that the three roads are heavily populated, interconnected, relatively flat, and have some large potholes. Motion approved – 97% to 3% – by Lebanon residents only.

K. Establish Date for 2022 District Annual Meeting:

Motion to hold the 2023 Annual Meeting on May 20, 2023. at a time and location to be determined (F. Hoisl/A. Fichtel) approved without objection.

L. Adjournment:

Motion to adjourn the meeting at 12:26 p.m. (B. Pelegano/ L. Bowen) was approved without objection.

Respectfully submitted by
Liz Bowen, Clerk
Amston Lake District

Please refer to subsequent meeting minutes for approval of these minutes and any corrections hereto.