

## **AMSTON LAKE DISTRICT**

Board of Directors Regular Meeting Minutes

November 18, 2020 7:00 P.M.

Remote meeting via Zoom

[www.amstonlake.org](http://www.amstonlake.org)

### **A. Call to Order**

The meeting was called to order at 7:02 p.m.

### **B. Roll Call of Officers and Directors**

Present: F. Hoisl, A. Connor, L. Bowen, A. Fichtel, J. Greenfield (left at 7:53 p.m.), T. LaMontagne, B. Ryan. Absent: B. Pelegano, T. Nixon.

### **C. Approval of Previous Meeting Minutes**

Motion to approve the minutes from the October 21, 2020 meeting (A. Connor/J. Greenfield) passed unanimously.

### **D. Presentation of Correspondence**

1. F. Hoisl was contacted by the residents at 430 Deepwood, Lebanon, notifying the ALD of their intention to replace their stone patio and a retaining wall that is set back 20' from the water and stating that they are working with the town for approvals. 2. F. Hoisl was contacted by dockmaster Dave Arnold regarding plans for unhooking the docks for the season.

### **E. Old Business – Discussion and Possible Action**

Tree management plan: F. Hoisl discussed the reasons for putting together a long-term plan for tree work on District-owned properties. He asked two BOD members, J. Greenfield and B. Ryan, to contact an arborist recommended by A. Connor and begin working on putting a plan together. J. Greenfield confirmed that the ALD properties under consideration were the two beaches, seven ROWs, and the Berglund property across from Main beach. It was agreed that we would seek out 2-3 proposals for comparative purposes.

### **F. Task List and Action Items**

1. F. Hoisl briefly went over the tasks to be accomplished in the upcoming months. L. Bowen asked that we look back to the previous two months to ensure that we haven't overlooked anything. 2. L. Bowen went over the proposed 2021 schedule of BOD meetings, generally the 3<sup>rd</sup> Wednesday of the month, and suggested we move the September 15, 2021 meeting back a week, so as not to conflict with Yom Kippur. Also, since we didn't have an official annual meeting this year, the residents of the District did not vote on a date for the 2021 annual meeting. Motion to schedule the 2021 annual meeting for Saturday, May 22, 2021, at a location to be determined (A. Fichtel/T.Lamontagne) passed unanimously.

### **G. Recognition of Guests, Residents, and Property Owners**

Jeff Arpin, 225 Deepwood Dr, Hebron. 1. He asked if the BOD would add the task list to the minutes. L. Bowen responded that she would add it to the website. 2. He asked the BOD for their help in facilitating a meeting with engineer Joe Polulech, representatives from the town of Lebanon, and the Beaches and ROWs, Lebanon

Roads, and Lake Health Committees. 3. He would like to audit the boat inspection reports to document the condition of boats when they enter the lake. A. Fichtel is very sure that an invasive weed has never been found during an inspection and says if the inspectors do find anything, they should make the BOD and the Lake Health Committee aware of it. 4. Jeff has been working on creating a structure to add a number of lake health documents to the website and is working with L. Bowen in that effort.

Karen Hinch & Duncan Keith, 25 Island Beach Rd, Lebanon. They are new members of the community and attended in order to meet the board members and introduce themselves.

#### **H. Receive President's Report**

F. Hoisl thanked the BOD and the District residents for doing their best to comply with the situation we were in this season. Looking forward to hopefully having in-person meetings next year.

#### **I. Receive Treasurer's and Tax Collector's Reports**

1. A. Connor reported that she and Tax Collector Eileen Curtin discovered that the discrepancy between QDS's records and ours was on QDS's end. QDS has fixed it and will reissue the final posted rate book. 2. She adjusted the accounts receivable and deferred revenue balances based on the final numbers she had calculated. Although the adjustments should have been posted to last year, she posted the adjustment to this fiscal year because they were such small amounts. 3. She attended a webinar discussing the new IRS form 1099 NEC, which replaces Form 1099 Misc Box 7 and will be sent to ALD vendors each January. 4. Both the financial reports and the Tax Collector's reports are on the website. 5. The ALD is still holding back a payment to AER until we receive their final reports.

#### **J. Consider and Act Upon Standing and Special Committees' Reports**

1. Lake Health: 1. F. Hoisl will give the highlights of the committee's activity over the last month, but encouraged everyone to read the detailed committee meeting minutes that are posted on the website. 2. Committee member Jeff Arpin attended a Beaches & ROWs meeting in an effort to share information between the two committees. 3. A second weir board was removed prior to their most recent meeting on November 10. They try to lower the lake by 12" at the end of the season if the weather cooperates. 4. They completed deepwater and stormwater testing for the season and are waiting for Aquatic Ecosystem Research (AER)'s final reports. 5. They had a discussion on the optimal location to place the barley straw next year, based on this year's results. 6. All the remaining permits for Lebanon sewer connections are to be pulled by year-end, with all work to be completed by April, 2021. Thanks to Jeff Arpin and Joyce Clark for their work on moving this project forward. 7. The ALD received one response to our email blast asking residents for comments on the Lebanon Plan of Conservation and Development. The next step will be for the BOD to send an email to the town, with additional questions and concerns from the committees and the BOD.

2. Beaches and ROWs: 1. T. Nixon was not at the meeting. F. Hoisl reported that they are planning on some maintenance at the ROWs now that the boats have been removed. He cautioned all the committees that when they take an action, it's their responsibility to come to the BOD and let us know what they have planned so that when the work is done, there are no surprises. 2. A. Connor said that when reading the November Lake Health Committee minutes, they stated that there was no issue with the wooden board at Cove ROW, but in the Beaches and ROWs minutes, they said the same board was a trip hazard and needed repair. L. Bowen said that the B&R minutes posted were from early October, so although it seems contradictory, it's probably because we don't have the most recent minutes from the B&R committee yet. F. Hoisl stated that J. Arpin will make the recommendation to the committee that the board at Cove is doing what it was intended to do, which is to control erosion. 3. A. Connor asked F. Hoisl to clarify the structure of the B&R committee. She noted that meeting minutes were submitted by an unknown person not named as an attendee to the meeting, and that motions are being made by volunteers. A. Fichtel said that it used to be a large committee, but only one person was appointed this year in addition to the chair, and the rest are volunteers. F. Hoisl will clarify with T. Nixon the role of committee members vs. that of meeting guests and volunteers.
3. Security, Boats: 1. A. Fichtel asked that anyone with any leads on a security company for next season, please contact him. 2. He reported that our contractor removed 12 boats from the racks on November 8. Four of them have been retrieved by the owners, after reimbursing the ALD for the \$30 per boat that we paid our contractor. The boats that remain on the south shore of Lollipop will be removed soon.
4. Lebanon Roads: 1. B. Pelegano was not at the meeting but F. Hoisl reported that all the work scheduled for the roads had been completed.

#### **K. New Business - Discussion and Possible Action**

There was no new business to discuss.

Motion to go into executive session (A. Connor/L. Bowen) for the purpose of discussing a legal matter. Executive session ended at 8:42 p.m. No action taken.

#### **L. Prepare Agenda for Next Meeting**

F. Hoisl will email the BOD members the dock rental agreement that dockmaster Dave Arnold had revised so that it can be discussed at the December meeting.

#### **M. Adjournment**

Motion to adjourn (T. LaMontagne/L. Bowen) passed unanimously at 8:44 p.m.

Respectfully submitted by,  
Liz Bowen, Clerk

Amston Lake District

Please refer to subsequent meeting minutes for approval of these minutes and any corrections hereto.